



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
EMPLOYMENT TRAINING SECTION

DESE 6

**INDIVIDUAL TRAINING/REFERRAL ACCOUNT**

P. O. Box 480  
JEFFERSON CITY, MISSOURI 65102

REGION

**PLEASE CHECK  
APPROPRIATE  
BOXES**

☐ WIA TITLE I ADULT

☐ WIA DISLOCATED WORKER (LOCAL)

☐ WIA TITLE I YOUTH

☐ WIA DISLOCATED WORKER (STATEWIDE)

☐ OTHER \_\_\_\_\_

☐ NEW PARTICIPANT or

☐ REVISION (If a revision, please check one of the following boxes: ☐ ADDITION ☐ REDUCTION ☐ CANCELLATION )

**A. THIS SECTION TO BE COMPLETED BY REFERRING OFFICE (PLEASE PRINT OR TYPE)**

1. NAME OF PARTICIPANT (LAST) (FIRST) (INITIAL)			SOCIAL SECURITY NUMBER
2. ADDRESS OF PARTICIPANT			COUNTY OF RESIDENCE
3. REFERRING OFFICE (NAME) (ADDRESS)		(PHONE #)	
4. TRAINING INSTITUTION (ADDRESS)		(PHONE #)	
5. PROGRAM TITLE * FOR NEW ENROLLMENTS, THE TRAINING PROGRAM <u>MUST</u> BE WIA APPROVED BEFORE SUBMITTING THE DESE 6!			
6. CIP CODE		7. PELL GRANT If eligible, amount approved for Pell Grant is \$ _____	

**8. FUNDING (INDICATE AMOUNTS THAT APPLY ONLY TO THAT PORTION OF THE TRAINING THAT IS TO BE FUNDED BY DESE)**

	1 <sup>st</sup> Year	2 <sup>nd</sup> Year
TUITION AMOUNT		
COST OF FEES		
COST OF SUPPLIES		
<b>TOTAL AMOUNT OF OBLIGATION</b>		

9. BEGINNING DATE FOR FUNDING PURPOSES	PLANNED ENDING DATE
COMMENTS _____ _____ _____	
The undersigned has selected and referred the person for training as specified above, and certifies with respect thereto that: (1) The above named participant is eligible for funding; and (2) The training to be provided is for a demand occupation in the area or another area to which the participant is willing to relocate.	
SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE

PLEASE PRINT OR TYPE NAME

**B. THIS SECTION TO BE COMPLETED BY THE DEPT OF ELEMENTARY & SECONDARY EDUCATION**

1. FOR BILLING PURPOSES											
CERTIFICATION NUMBER <table border="1"><tr><td></td><td></td></tr></table> - <table border="1"><tr><td></td><td></td><td></td><td></td></tr></table> - <table border="1"><tr><td></td></tr></table> - <table border="1"><tr><td></td></tr></table> _____											
2. DESE REMARKS											
3.	TUITION FEES SUPPLIE TOTAL	FY	TUITION FEES SUPPLIES TOTAL								